

**2017 BONCLARKEN SUMMER CONFERENCE
HOUSING REQUEST FORM**

GENERAL SYNOD & FAMILY BIBLE CONFERENCE

(Please use a separate form for each room requested.)

Date _____

Person Making Request _____

Guest Name(s) _____

Name of Church/Agency _____

Mailing/Billing Address _____

City _____ State _____ Zip _____

Personal Phone (_____) _____

Work Phone (_____) _____

Fax Number (_____) _____

E-mail Address _____

Housing Needs – Place your housing preferences below:

1st Building Choice _____

2nd Building Choice _____

3rd Building Choice _____

Number of Adults ____ Youth 11-18 yrs. ____ Children 4-10 yrs. ____ Children 0-3 yrs. ____

Special Requests (cot, handicapped accessible, etc.) _____

Date of Arrival _____ Date of Departure _____

(Please note that check-in time is 4:00pm and check-out time is 10:30am.)

DEPOSIT INFORMATION (REQUIRED)

Check enclosed for deposit (50% of entire stay) in the amount of \$ _____.

OR

I will pay my deposit (50% of entire stay) with Visa or Master Card. Please contact me for information. I understand that my reservation cannot be confirmed until my deposit has been processed.



500 Pine Drive
Flat Rock, NC 28731
(tel) 828.692.2223
(fax) 828.697.1735
www.bonclarken.org

Important Dates

General Synod

January 16, 2017 – Earliest date requests for Synod housing may be submitted via the Bonclarken website.

February 1, 2017 - Earliest date written (email, fax, and US mail) housing reservation requests can be made for Synod.

February 15, 2017 - Earliest date telephone housing reservation requests can be made for Synod.

Family Bible Conference

February 1, 2017 - Earliest date written (email, fax, and US mail) housing reservation requests can be made for Family Bible Conference.

February 15, 2017 - Earliest date telephone housing reservation requests can be made for Family Bible Conference.



A non-refundable deposit of 50% of the cost of all rooms is required for all reservations within two weeks of the date the reservation is made. Reservations will not be confirmed until the deposit is received.



Send all written reservation requests to the attention of:
Susan Frohlich
Bonclarken Conference Center
500 Pine Drive
Flat Rock, NC 28731
or
sfrohlich@bonclarken.org
or by fax to 828.697.1735

Music Conference Housing
For Bonclarken housing during Music Conference, please see the information and forms in the 2017 Music Conference brochure. To obtain a brochure, please contact Norma Jean Huffstetler at 704.864.5877 or njhuffstetler@gmail.com