

NAME _____

VOLUNTEER WORK WEEK, 2020

Please indicate by check mark any jobs you are willing to perform .

_____ **HOUSEKEEPING** (Includes cleaning of hotel, chapel, dining room, apartments, windows, and other facilities, and marking and maintaining linens) Supervised by Heather Hayes

_____ **MAINTENANCE** (Special projects around the grounds including construction, painting and campground maintenance) Supervised by Noah Martin

_____ **GROUNDS MAINTENANCE** (General gardening and clean-up duties) Supervised by Noah Martin

_____ **RECREATION MAINTENANCE** (Opening of Pool and other recreation areas) Supervised by Mike Dill

_____ **FOOD SERVICE** (Meal preparation and clean-up, serving snacks at break time and cleaning of Convocation Hall kitchen) Supervised by Eric Neal

_____ **SNACK AREA** (Serving snacks at break time and cleaning of Convocation Hall kitchen) Supervised by Eric Neal

_____ **APARTMENT INVENTORY** (Inventory of apartment kitchens and replenishing as needed) Supervised by Heather Hayes

_____ **GIFT SHOP** (Preparing gift shop merchandise for summer season and general cleaning of gift shop) Supervised by Lou Ann Aheron

_____ **SEWING DETAIL** (Repair of linens and draperies as needed, fabricating drapes for cottages, and making items for gift shop) Supervised by Ruth Anne Gibson

_____ **DEVOTION LEADER** (Willing to provide a 15 minute devotion during evening fellowship time) I am available _____ (Mon, Tue, Wed, or Thu)

_____ **MUSIC LEADER** (Pianist and Song Leader) I am available _____ (Mon, Tue, Wed, or Thu)

In past years, I have enjoyed the following jobs: _____

I would like to suggest the following for Volunteer Work Week:

VOLUNTEER WORK WEEK PROJECTS FOR 2020

Apartment Inventory
Snack Preparation
Delivery of Snacks to Remote Areas
Dining Room-Help during meals with dishes and cleaning tables
Mark, Display, Inventory of Gift Shop Items
Grounds Maintenance Including Planting of flowers, raking leaves and debris, and general clean-up
Hotel Cleaning to Prepare for Summer
Chapel Cleaning to Prepare for Summer
Laundry—Cleaning of Comforters and Blankets at Local Coin Laundry
Ice Buckets—Gathering of all Ice Buckets, Sanitizing by Dish Machine, and returning to rooms
Linen Repair—Evaluation of linen for tears and stains
Clean Wood Paneling in Draffin Hall with Liquid Gold
Replace Shelf Liners in Apartments
Clean Outdoor Light Fixtures
Maryalice Cottage—Cleaning of toys and storage areas
Nibble Nook—Prepare Snack Bar area for summer operation
General Construction Projects
Paint Crew—Spot Paint Walls and Trim, Paint Several Buildings
Photographer—Take photos of VWW with digital camera and have showing during meals
Pressure Wash Buildings as needed
Minor Electrical Work
Recreation Maintenance—Open pool, PB & Tbox Maintenance, Clean boats & launch in lake, VB weeding
Room Checks-Visit each housing facility and evaluate damages or necessary repairs
Window Cleaning—Clean window glasses and sills
Replace Batteries in Smoke Alarms

Other Jobs as Identified